



## **Minutes of PTA meeting on 4<sup>th</sup> June 2019 at 3.30pm**

**Present:** Barbara Brown, Sandra Beaumont-Pike, Gill Edwards, Sarah Evans, Sam Goode, Tim Mamak, Helen Rees, Amanda Evans

**Apologies:** Jo Keeble, Sarah Davies

### **Minutes of last meeting**

These were read out by Barbara Brown.

### **Matters Arising**

The School Fete was discussed and the following points made:-

- Tubs and spoons for the ice cream to be ordered off Ebay for the ice cream. Blackboard to be used to advertise ice creams (in Alice in Wonderland Theme)
- Non Uniform Day on Friday 14<sup>th</sup> June – letter to go out on 5<sup>th</sup> June
- Sarah Davies to wrap colouring books and crayons
- Bottle Stall – parents to be notified on non-uniform day letter that this can include bubble bath, cans, etc.
- There are plenty of mini eggs so some of these could be used to fill the jars
- Fancy Dress Parade – an email has gone to staff. Each year group will be allocated a chapter of the Alice in Wonderland book and each year group will send a letter home to parents explaining their year group's chapter. Each year group will take part in creative activities in the week prior to the Fete relating to their chapter.
- On the day of the Fete children will come in from lunch and dress in their costumes. Examples of costumes to go on a letter to parents
- The whole school will parade, Helen Rees is to ask the Police for their help during the parade. Children will carry a Leominster Primary School banner. Amanda Evans to ask the Hereford Times to photograph the event
- Children will return to classes at 2.45pm where they can be collected by their parents in order to go around the Fete
- James Grant will run a crèche
- PTA members to start looking for wicker baskets and teapots to make hampers. Options were car boot sales, quid bid and a request for donations of baskets and teapots
- There will be a raffle with a cash prize of approximately £50 (the £50 will come from the Ice Cream Friday funds) Raffle tickets will be sold on the day
- Helen Rees volunteered to help sell teas and coffees
- Jo South is arranging for the peripatetic music teachers to arrange music on the day and they will also be able to advertise the lessons available. Music will take place in the hall
- A portable sound system (wireless) has been purchased. This will be available to other schools to hire out
- A bouncy castle was discussed but this was not felt to be a viable option
- Candy Floss – Barbara Brown is to speak to Mandy Davies about this again. Sarah Evans will speak to a relative about this in case there is a cheaper option
- Sam Goode is to contact S & A produce about the possibility of obtaining strawberries, these could be served alongside the ice creams or sold in punnets.

- Glitter Tattoos – these will be done by Becky Morris. Helen Rees to ask another parent about doing face paints
- Sarah Evans has a list of parents who will be willing to help on the day
- Sam Goode is to arrange for the Girl Guides to help at the end of the day
- Second hand uniform will be sold, this will be arranged in the hall near the teas/coffees and an honesty box will be provided
- Tim Mamak to do a risk assessment
- There is to be a Facebook appeal for cakes and plants and this will also be placed on the PTA page on the school website – Sandra Beaumont-Pike to arrange
- Lucky Dip – there are some small prizes in the PTA cupboard, after the non-uniform day on 14<sup>th</sup> June we will be able to ascertain whether more prizes are required. If this is the case Helen Rees will obtain these
- Sam Goode volunteered for gift wrapping
- Sam Goode is able to borrow two gazebos. This will require sandbags to weigh them down if they are placed on a hardstanding area (Sandra Beaumont-Pike to speak to Graham Biddle)
- The wooden gazebo is going to be used for ice creams. The gazebo will be decorated by Gill Edwards and Sarah Evans
- There will be reminders on the day to keep off the banks
- Sam Goode is arranging for two tractors to be on display at school. These will be in the school car park
- Sam Goode will arrange some bales of hay for use outside the ice cream sales area

### **Other Matters**

- The constitution was looked at, minuted, agreed and adopted
- The constitution can now be shown by Sandra Beaumont-Pike at the bank in order to make purchases
- Jo Keeble requested £50.00 to buy a class set of recorders, this would be added to a £50 grant. This request was agreed
- A discussion was held to decide what to spend funds on – Items agreed were the class set of records, gazebos and a large portable cool box on wheels. Barbara Brown will allocate the remainder of the money to year groups to spend on items they would like for their year group
- Donations given in on non-uniform day will be collected up by Gill Edwards and Sarah Evans who will then notify the PTA if additional items will be required

The meeting closed at 4.00pm.

### **Date of Next Meeting**

Tuesday 18<sup>th</sup> June 3.30pm in 1KR. (Everyone welcome)