Herefordshire Council

# Leominster Primary School

Hereford Road

Leominster

Herefordshire

HR6 8JU

DfE number: 8842001

# Travel Plan

Updated 13/11/2026

# Choose how you move

| The School |
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| **Type of school** |
| Primary School Age 3-11 |
| **Description of school** |
| Leominster Primary School was built on same site as the previous Infant and Junior schools for Leominster and replaced those schools in one school building, which has been in use since November 2014. It is set back from South Street/Hereford Road (B4361), a busy main route south of the town centre. The secondary school, Earl Mortimer College, is also on this road about 250 yards further north. There are residential streets to the north and east, and farmland to the south and north west. |
| There are two access routes to the school site. The principal point of access is gained via a simple priority T junction with Hereford Road and is the main route for pedestrian and vehicle traffic. A public footpath crosses the site on a north/south axis via Gateway Lane and provides pedestrian access to the site at the main entrance. A further access point is provided from George Street to the north of the site for pedestrian traffic. |
| Most of the pupils live near enough to walk to school – within one or two miles. However, many pupils do come by car for various reasons – parents dropping off children on their way to work; pupils who live outside the immediate area. |
| It is expected that all pupils up to the end of Year 4 must be dropped off and collected by an adult (over the age of 16). In years 5 and 6, pupils with parental consent may walk or cycle to and from school unaccompanied. |
| The main walking routes are: |

- The north-south route across Leominster comprising Hereford Road, South Street, High Street, Broad Street and Bridge Street. The busiest section of this route is the Hereford Road /South Street between Westbury Street and Churchill Avenue

- The link from Hereford Road to the school provided by Churchill Avenue, the vehicular section of Gateway Lane and George Street.

- The route from the Newlands Road to the school, comprising Ryelands Road (between Newlands Road and Mortimer Street) the west end of Mortimer Street, Wigmore Street, Churchill Avenue and George Street. Pupils from the Buckfield Estate use this route and Ropewalk Avenue.

There is a pelican crossing with a school crossing patrol on the B4361 at the main entrance to the school. There is a safe walking route within the school bounds which is lit by bollards between the hours of dusk and dawn. There is a footpath, Gateway Lane, running from Churchill Avenue in front of the school which has direct access to the main pedestrian entrance at the main gates. There is waiting area in front of the main entrance and another at the foot of the steps which lead to the KS2 playground.

All car parking is accessed through the main entrance junction on Hereford Road. A total of 88 parking spaces is provided, split over two locations. The main staff car parking area, within the fenced school site, consists of 4 disabled parking spaces and 63 other parking bays. The remaining 21 car parking spaces in the lower car park outside the fenced site are for visitors and permit holders. There is signage in both car parks indicating rules of usage.

The entrance and exit gates to the staff car park within the fenced school grounds are kept shut, except at times when staff/visitors/taxis for SEND pupils are entering and leaving. Only authorised vehicles are allowed to enter or leave the car park during busy school times ie 8.30am-9.15am and 2.30pm-3.30pm. Any vehicles moving on site during these times must have their hazards lights on and travel very slowly. There is a staff patrol of the outer car park during these times to maintain pedestrian safety, safe use of the entrances, traffic flow and to monitor parental parking permits (further information below). There is a turning circle marked on the lower car park for drop-off purposes.

Parents and children arriving by car usually have to park in surrounding streets and on the main road, unless the Headteacher has authorised a parking permit for reasons of access; this permit allows the holder to park in the outer car park when space allows – spaces are allocated by the patrol staff on a first come, first served basis.

**Current involvement of school in travel activities and education**

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| A “Drop Off zone” in the lower part of the outer car park has been created by adding a turning circle to address problems caused by the high volume of traffic at the main entrance at key times. There are staff patrols in the morning and again at the end of the school day to manage safe pedestrian entry and exit, and use of the drop off zone and visitor car park. Staff patrols and parent information letters give information and advice on safe parking and use of vehicles, at both the main Hereford Road entrance and in George Street. |
| The cycle parking, linked with the development of the Barons Cross cycle way was designed to encourage pupils and parents to cycle. In addition, the school arranges annually for Bikeability cycle training for Year 6 pupils. |
| Year 3 pupils take part in pedestrian training. |
| A Walk to School week is organised in the summer term with related Stride Active assemblies and workshops; the school intends to implement WOW Wednesdays as well to more regularly focus attention on sustainable modes of travel. |
| **Pupil numbers** |
| 537 |
| **Staff numbers** |
| 105 |
| **Start time** |
| 8.50 am (students may arrive from 8.30am, with those attending Breakfast Club from 7.30am) |
| **Finish time** |
| 3.20 pm. |
| After school clubs finish at 4.15pm |
| Wraparound care available until 5.30pm. |
| **Catchment areas** |

The majority of students live within Leominster.

## Current school transport provision

There is no school bus but there are two public bus service which access the outer car park at school opening and closing times. This bus is also used by pupils from the secondary school. The services operate in both the morning and afternoon between the school and Barons Cross and Ridgemoor areas of the town.

## Travel Plan Coordinator

(The TPC is the person in your school responsible for the delivery of the TP and the main contact for all travel related enquiries)

| | |
|---|---|
| Name: | Laura Paske and Sandra Beaumont-Pike |
| Email: | admin@lps.hereford.sch.uk |
| Tel: | 01568616929 |

## School Travel Plan Working Group Members

(Other members of staff who are responsible for and deliver the TP)

Laura Paske – Headteacher

Sandra Beaumont-Pike – School Business Manager

Rebecca Wargen – Deputy Headteacher and Y1-3 Assistant Headteacher

Parents and Local Councillors' opinions have also been sought

# School Travel Site Audit

## What travel problems does the school currently face?

South Street/Hereford Road is congested and busy, with quick moving traffic, as it is a main route to the town centre. Over 50% of children usually travel to school by car. Parents park in the roads close to the school at drop off and pick up times; this causes congestion around both South Street and the

George Street entrances and related concerns over pedestrian safety as well as complaints from local residents. Vehicle speeds and traffic are also a concern, particularly on South Street/Hereford Road and on walking routes in the town. During the design and building phase, a 20-mph zone was proposed along the length of South Street which includes access to the primary and secondary schools. This was not implemented at the time, and the speed limit remains at 30mph.

Because of the design of the school site, parents have to park over 500m away from the drop off zones. This can take up to 20 minutes to park, drop off and return to their cars in the morning, which causes less movement and further congestion.

Bikeability cycle training is organised and delivered to Year 6 pupils annually. However, survey evidence suggests these measures have not had the desired impact (7.6% of our pupils cycle to school). Whilst there is clearly pupil desire to cycle, this depends on whether parents will allow it if the route includes busy roads. Whilst there is provision for 40 cycle parking spaces located adjacent to the school building to facilitate the uptake of cycling amongst the pupils and staff. The cycle storage was covered, but the plastic has degraded and had to be removed, and so bicycles are not protected.

Parental surveys show that parking is a main concern, with many requests for more parking on site.

## Summary of current activity supporting school travel

Pedestrian Training – annually to Year 3 pupils.

Bikeability Cycle Training - annually to Year 6 pupils.

Staff patrols on lower car park during drop off and pick up times.

Correspondence to Council to support continued school crossing patrol.

Information to parents/carers regarding safe parking.

Meeting with Parents and Councillors. Councillors carrying out regular road checks to support with data collection.

November 2026 – trialling the potential implementation of a Walking Bus from the George Street entrance gate so that parents can drop off safely and head back to their cars quicker. A member of the Senior Leadership Team will then walk the children safely into school via the buggy path (a path not used by parents in the morning). This is **mornings only**.

| School Travel Infrastructure | |
|---|---|
| **Number of entrances for:** | |
| **Vehicles** | 1 |
| **Pedestrian & cyclists only** | 2 |
| **Number of bike parking spaces** | 40 |
| **Number of scooter parking spaces** | Within Bike parking |
| **Access to tools and track pump / freestanding station:** No | |
| **Other – Showers for staff etc** | ☒ Yes ☐ No Click or tap here to enter text. |
| **Pupil lockers for helmets & lights etc** | ☐ Yes ☒ No Click or tap here to enter text. |
| **Number of car parking spaces** | 67 (63 + 4 disabled bays) in main car park; 21 in outer car park |

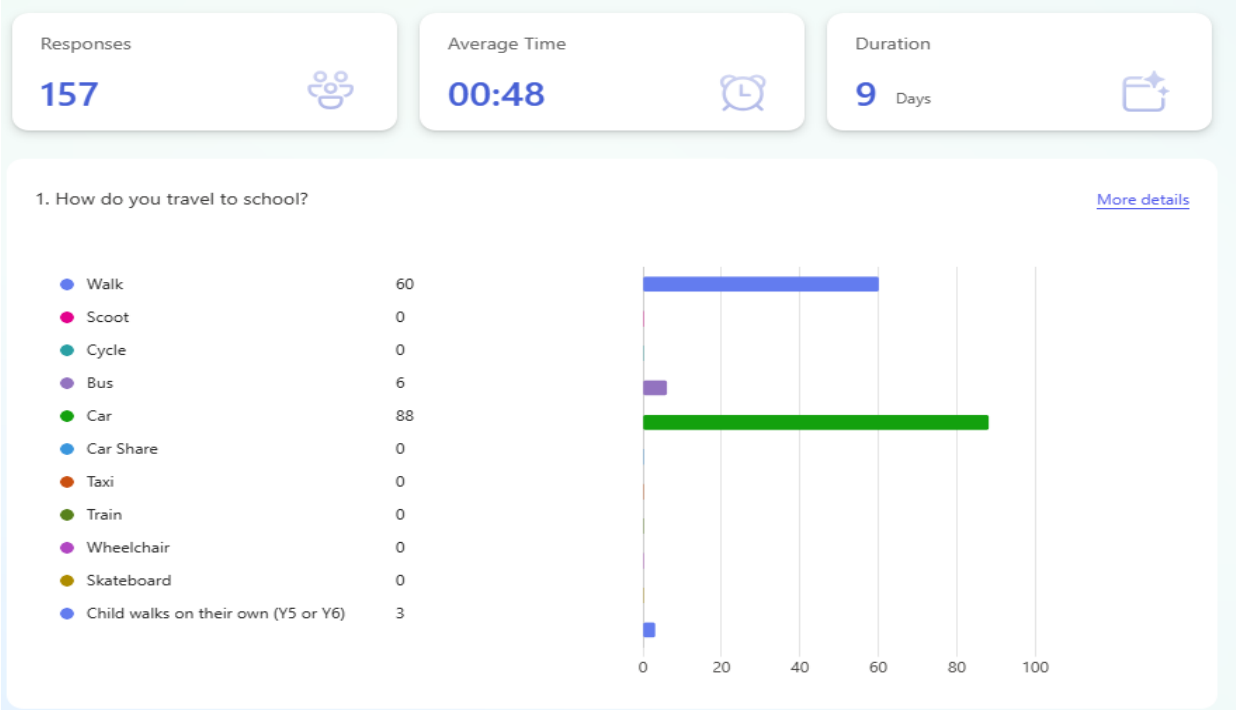
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## Survey Results

Please carry out a hands up survey of how all pupils currently travel and enter the results below. If you have hands up survey data from previous years, please enter figures in the right-hand columns.

## Carried out on Microsoft Forms: October 2026

A parental travel survey was completed by 151 families. Results showed that 55% of pupils currently travel to school by car, while 41% walk either with an adult or independently. Bus travel accounted for 4% of journeys. The findings indicate that although car travel remains the most common mode, there is already a strong culture of active travel within the school community. Furthermore, 69% of respondents stated that they would either support or consider a supervised drop-off arrangement at the George Street gate, suggesting significant potential for reducing congestion and improving safety around the school site.



2. If you travel by car, which gate do you use to walk your children in?

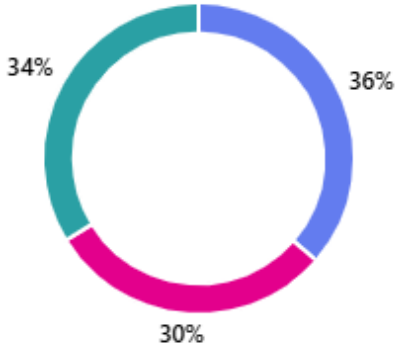
More details

| | |
|---|---|
| George Street Gate | 63 |
| Main Pedestrian Gate | 61 |




3. Would you consider dropping your child off and leaving them with a school adult on the gate at George Street? This a dult would take them into school.

| | |
|---|---|
| Yes | 56 |
| No | 46 |
| Maybe | 52 |



## Targets to 2030 and beyond

Based on the survey results, realistic targets for the next 12 months could be:

**Target 1: Reduce Car Use**

- Reduce car journeys from **55% to 50%**.

**Target 2: Increase Active Travel**

- Increase walking from **41% to 45%**.

**Target 3: Introduce a Supervised Gate Drop-Off**

- Pilot a George Street supervised drop-off scheme.
- Aim for at least **25 participating families** within the first term.

**Target 4: Promote Independent Travel**

- Encourage Year 5 and Year 6 pupils who live within walking distance to walk independently where appropriate.

**Target 5: Active Travel Events**

- Participate in initiatives such as:
    - Walk to School Week
    - Walk and Wheel Challenge
    - Clean Air Day

| Action Plan Ideas |
| --- |
| • Conduct an annual survey; |
| • Join Herefordshire Council's Travel for Work Network for staff; climate@herefordshire.gov.uk |
| • Arrange Road Safety Training with Herefordshire Council Road Safety Team roadsafety@herefordshire.gov.uk |
| • Arrange sessions with Stride Active to increase awareness of the benefits of active travel climate@herefordshire.gov.uk |
| • Arrange cycle training sessions with Bikeright! info@bikeright.co.uk |
| • Arrange advanced cycle skills and additional guided rides for at pupils who need extra confidence info@bikeright.co.uk |
| • Take part in National events such as Walk to School Week emma@strideactive.org |
| • Set up a **School Travel Plan Steering Group** including pupils, parents, residents, governors and staff OR ensure school travel is a regular item on the agenda of an established group; |
| • Travel Information displayed in high footfall area or online for parents, staff and pupils to access; |
| • Install/Improve cycle and scooter parking; |
| • Establish staff student Walking Bus each morning |
| • Provide 1-1 travel planning advice for pupils, students and staff; |
| • Ensure that changing facilities and lockers are made available to anyone traveling by active modes; |
| • Identify and negotiate use of a park and stride/cycle facility |
| • Apply for council grant funding as and when it becomes available to enhance facilities; |

- Ensure non car modes are widely encouraged through internal communications amongst staff, parents and pupils;
- Deliver sustainable travel related lessons linking to the environment, health, transport studies etc;
- Create a travel page on the school website or a travel section in the newsletter to include:
  - Information about the Travel Plan & City Map
  - Safety concerns
  - Notifications of activities taking place

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| Action Plan | |
|---|---|
| *Taking into consideration your targets above, choose the action(s) that will help you achieve them. For example:* | |
| Action | Organise Bikeright cycle training for years 5&6 |
| Person(s) Responsible | Assistant Headteachers |
| Delivery Date | May 2027 |
| | |
| **Action 1** | Organise Bikeright cycle training for years 5&6 |
| **Person(s) Responsible** | Assistant Headteachers |
| **Delivery Date** | 01/05/2027 |
| | |
| **Action 2** | Implement Daily Walking Bus |
| **Person(s) Responsible** | HT & DHT |
| **Delivery Date** | 16/11/2026 |
| | |
| **Action 3** | Y3 Pedestrian Training |
| **Person(s) Responsible** | Y3 Staff |
| **Delivery Date** | 01/10/2026 |
| | |
| **Action 4** | Regular Meetings with the Councillors regarding Traffic Surveys and feedback |
| **Person(s) Responsible** | Headteacher and School Business Manager |
| **Delivery Date** | **Termly** |
| | |
| **Action 5** | Create a travel page on the school website |
| **Person(s) Responsible** | Headteacher |
| **Delivery Date** | **01/12/2026** |

| Monitoring and Review |
| --- |
| Date of next travel survey is September 2027 |
| The next review date of the Travel Plan is September 2027 |
| Pupil mode of travel to school will be recorded and reported each year via travel surveys to be carried out in conjunction with Herefordshire Council; |
| The Travel Plan Co-ordinator will ensure that this information is recorded accurately and update the Travel Plan accordingly. |
| Progress against targets will be reported to the school council and made public on the school website. |
| The Travel Plan belongs to the school. It is a working document, and the school will make alterations and adjustments as the Plan develops. |
| The review will consider pupil travel needs arising from new developments in education and transport provision and the Plan revised as necessary. |
| Monitoring and review will be linked to the School Improvement Plan. |
| The Travel Plan will be reviewed and updated annually. |

**Headteacher & Travel Plan Coordinator Signature:**



**Governor Signature:**